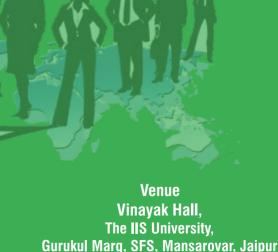


Two-Day Workshop on Leadership and Management Skills for Women in Higher Education

16-17 February, 2018

Sponsored by Association of Commonwealth Universities, United Kingdom

Organised by The IIS University, Jaipur



ABOUT THE WORKSHOP

The world is witnessing one of its peaceful revolutions: the gradual rebalancing of the genders' social, educational and economic power. As a result, a prominent increase in the number of women employees in higher education is noticeable. However, they still seem to be comparatively under-represented in leadership roles. Thus, bridging the gender gap and achieving gender equality in Higher education, poses a big challenge.

There are many management skills which do not come naturally, but they can be acquired. This workshop is being organized to offer those women, who are or wish to be managers and leaders in Higher Education, an opportunity to develop skills that will be compatible with their educational values and philosophy. This workshop will address some common issues faced by women in managerial positions such as how to choose the leadership style that suits them; how to build an effectively operating team and network; how to make decisions and delegate responsibilities; how to keep the team members motivated and how to handle stress and conflict while trying to balance the personal and professional interfaces.

During this two-day workshop, the participants will discuss the concepts, issues and practices of management skills. As a result, they will emerge as highly trained professionals. They will take back well-developed strategies that can help them diligently and responsibly handle their roles and responsibilities in their respective professional contexts. This workshop and its activity sessions will enable them to leverage their individual strength and give them competence to achieve the required leadership potential expected of them.

AIMS

To explore leadership styles, team building and working in teams
To explore motivation and delegation as educative strategies
To develop ways of understanding stress
To examine the interface between professional and personal lives
To explore ethical decision-making processes
To draw up some guidelines for the successful management of conflict

THE IIS UNIVERSITY

The IIS University (IISU) is an exceptionally cosmopolitan and vibrant university based in one of the country's most exciting and ethnically rich cities — the Pink City. It is known for the excellence in the student centered learning and is dedicated and unequally qualified to prepare the students to become the World's next generation of creative leadership.

Amongst the thirty eight deemed to be universities in India placed in the category 'A' by Ministry of Human Resource Development, Government of India, it is a progressive institution that has blazed trails since its inception almost two decades ago as the International College for Girls (ICG). Within a short span of being granted an autonomous status by UGC in 2007, the college was declared deemed to be a university in 2009. The IIS University has also been accredited by NAAC and included u/s 12B by the UGC. The university is committed to promote quality education, research and innovation. The University offers a wide array of semester based undergraduate, post graduate and research programmes which make for a robust academic environment. Our motto is the three Es: Efficiency, Excellence and Effectiveness

		ABOUT JAIP	UR			
Jaipur, the pink city of India is the starting point for visitors of Rajasthan. The capital of Rajasthan, Jaipur, casts an unusual spell on the travelers with its royal palaces, forts and monuments, revealing a historic past of chivalrous warriors, aristocratic royal ladies, art & craft, literature and science. Handicrafts like miniature paintings, textiles, blue pottery and jewelry make it a shopper's paradise as well.						
	CONNECTI	VITY TO THE IIS U	NIVERSITY, JA	IPUR		
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Women in Senior Management, Deans of Faculties, Heads of Departments and Senior Faculty Members of any University/College/Institute are eligible to apply for the Workshop.						
		REGISTRATION D	ETAILS			
□ T 0 □ T	The workshop is being conducted for a limited number of participants who will be selected on First Come First Served Basis. The Registration form can be downloaded from the university website www.iisuniv.ac.in and the duly filled-in form should be e-mailed at acugw@iisuniv.ac.in by 10 January 2018 . The Registration Fee is payable by DD in favour of The IIS University, Jaipur. The DD along with the duly filled-in Registration Form should reach the University through post by 10 January 2018 at the following address: Dr. Raakhi Gupta The IIS University, Gurukul Marg, SFS, Mansarovar, Jaipur 302020					
d tt D						
	TR	AVEL AND ACCOM	MODATION			
l	☐ Travel allowance by shortest distance will be reimbursed to the outstation participants as per University norms.					
		IMPORTANT D	ATES			
	Date of Workshop ast date for submitting Registra		16–17 Februal 10 January 20			
		RESOURCE PER	SONS			
Dr. Ritu Dewan President Indian Association of Women's Studies Former Director & Professor Department of Economics, University of Mumbai Mumbai		Pro Ga A F	s. Tejal Raut ogramme Mana ndhi Fellowship Piramal Foundat			

TENTATIVE PROGRAMME

DAY 1			Day 2		
	9:30 a.m. – 10:00 a.m. 10:00 a.m. – 12:00 noon	Inaugural Leadership and its Styles	9:30 a.m. – 11:30 a.m.	Managing Work Delegation and Responsibilities	
		in Higher Education	11:30 a.m. – 11.45 a.m.	Tea Break	
	12:00 noon – 12:15 p.m.	Tea Break	11:45 a.m. – 1:45 p.m.	Balancing Professional	
	12:15 p.m. – 2:15 p.m.	Team Building and		and Personal Life	
		Being Part of a Team	1:45 p.m. – 2:15 p.m.	Lunch	
	2:15 p.m. – 2:45 p.m.	Lunch	2:15 p.m. – 4.15 p.m.	Managing Stress and Conflict	
	2:45 p.m. – 4:45 p.m.	Motivating Yourself and Others	4.15 p.m. – 4.45 p.m.	Case Studies – Management Responsibilities	
	4:45 p.m. –5:00 p.m.	Tea	4.45 p.m. – 5.15 p.m.	Ending Ceremony and Presentation of Certificates	

ORGANIZING COMMITTEE

Workshop Patron Dr. Ashok Gupta Vice-Chancellor The IIS University, Jaipur

Workshop Organizer Prof. Raakhi Gupta Rector & Registrar The IIS University, Jaipur

Workshop Co-ordinators

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deemed to be a university under section 3 of UGC Act., 1956

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